## The City Reliquary Museum & Civic Organization Proudly presents... *The 2<sup>nd</sup> Annual COLLECTORS' NIGHT 2006*

# **Collectors' Sign-up Form**

My name is

I am from

I collect

# **Contact information:**

This information is held with the utmost security, to be used only by the staff of the City Reliquary and by no means sold to any other purposes.

E-mail

Phone number

I have read and understand all of the "Important Event Information" listed below.

### Signed:

# **Important Event Information:**

### Location:

Collectors' Night 2006 will be held at **Union Pool**, which is located at 484 Union Ave., at Meeker Street **Phone:** (718) 609-0484 **Directions:** L train to Lorimer St, G train to Metropolitan Av, then walk NE toward the BQE on Union Av to the corner of Meeker St. under the BQE.

### Web Map:

http://www.mapquest.com/maps/map.adp?country=US&textbold=484+Union+Ave&city =Brooklyn&state=NY&zipcode=11211&homesubmit.x=28&homesubmit.y=12

# Date & Times:

Sunday April 9th 2006

Collectors' display set-up: **4:00 to 5:00 PM** 

### Doors Open: 5:00 PM

Viewing of the Collections: **5:00 to 6:00 PM** "Collecting" Multi-media Presentation: **6:00 to 8:00 PM** Continued Viewing of the Collections: **8:00 to 9:00 PM** Breakdown of displays: **9:00 to 10:00 PM** 

### **Suggested Donation:**

There will be a minimum donation of **\$10** for **non-members** to cover the cost of set-up and table rental. **City Reliquary members** will be admitted at half-price for **\$5**. This donation helps to support the non-profit City Reliquary Museum and Civic Organization. The CR organizes this evening and many other popular civic events in the New York City community.

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#### **Your Rights:**

Collections will remain in the care and protection of their owners. The owner understands that photo documentation may be taken of their displays and used for press and other promotional purposes. Protective measures will be taken to assure that all collections are respectfully guarded from harm, but neither the City Reliquary, nor Union Pool can be held responsible for any damage or loss of your belongings.

#### **Your Expectations:**

Presenters will be expected to transport and install their collections at Union Pool during the set-up time of 4:00 to 5:00 PM on Sunday April 9<sup>th</sup>. All displays will be de-installed and removed from the premises that night between 10:00 and 11:00 PM. A table (apx. 3'x 6') will be provided on-site for you to display your objects.

#### Suggestions:

Please think of creative ways to display your collection. Imagine a school science fair filled with tables of interesting displays. In fact, you may choose to use the standard school fair tri-fold display board, which is available at many art supply stores. A cardboard backdrop can be used to display flat items, background information, or titles and informative labels. Some other suggestions are: small boxes to raise objects, fabric to drape over table tops, glass or plexi vitrines, pins, clips, labels, extra lights, and extension cords.

#### For more information:

Please go to <u>http://cityreliquary.org</u>, email <u>friends@cityreliquary.org</u>, call 917.312.2745, or visit the City Reliquary Museum at 370 Metropolitan Av after our Grand Opening on April 1<sup>st</sup> at 12:00 noon.

#### Thank you,

You make Collectors' Night possible. We hope Collectors' Night will bring you entertainment and insight into the world of collecting of which you are a great part. Your collections help make this event an inspiration for all kinds of collectors. Please tell other collectors you know to be a part of this special event. We need a **Collectors' Sign-up Form** for all presenters in order to be properly prepared. Please spread the word. We will be accepting collections through March.

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